

CPD record



Registration no ▶ 1234567

CPD year ▶ 2014

Full name ▶ Example member

Reference ▶ 1

Description of development/learning activity ▶ Attended ACCA conference

Why did you choose this activity and how is it relevant to you?	▶ As an ACCA member working in public practice it is important for me to keep up-to-date with the conference's content which covered taxation, pension regulations and auditing standards.	
When did this activity take place?	▶ 7 December 2014	
Units	How many units are you claiming for completing this activity? ▶ 7	How many of these units could you verify with supporting evidence? ▶ 7
What did you learn and how did/will you apply it?	▶ I learned that there are a number of changes to tax allowances coming into force at the end of this tax year. I need to know these as one of my main responsibilities involves completing tax returns for clients. There are also a number of changes to pension regulations, most notably in relation to tax-free lump sums. This in area in which I advise numerous clients throughout the year.	
Supporting evidence (you can record details/location of any supporting evidence here or the contact details of a 3 rd party who can substantiate completion of the activity)	▶ A certificate of attendance was issued, this can be forwarded to ACCA if requested.	